

**Health and Safety Protocols  
Lansdowne Friends School  
2021-2022**

***All protocols are subject to re-evaluation and possible change as necessary based on COVID conditions and on local, state or federal guidelines at any given time.***

**General Safety Protocols**

- Emergency contact forms, medical information forms, and morning drop off/afternoon pick up forms are required to be completed and submitted to LFS before a student can start school on campus.
- Mask wearing is required for all staff and students while indoors. Masks will be required outdoors for all staff and students when there are mixed-class activities such as large group recess, extended day, or cross-country practices. Parents should send their student(s) to school with at least 2 masks in case the need arises for a clean mask during the school day.
- Masks must be worn by all staff, students, and drivers while on buses (school bus transportation, field trips, etc.).
- Students will remain with their class/grade for the majority of the day with the exception of outdoor activities where mixing of grades is permitted with the masking requirement as stated above.
- Hand sanitizer (no touch) dispensers are in place in or just outside every classroom. There are also sanitizing stations at every external door, and in key locations throughout the buildings. Hand washing and/or sanitizing will be encouraged throughout the day, and in particular upon re-entry to the classroom, before meals and snacks, and after bathroom use.
- Extra ventilation (fans, open windows) and air purifiers are in place in all instructional spaces.
- No visitors are allowed in the buildings, with the exception of vital vendor services, parents picking up a sick child, and any special events where small groups are permitted. Any person entering a school building must wear a mask at all times.
- LFS has a dedicated, isolated sick room for students who become ill during the school day. Parents/guardians must pick up their student within one hour of being called-no exceptions. Please authorize a “backup” person to pick up your child if you anticipate that work distance or commitments will make it difficult to pick up your child within one hour. Make sure that the school knows who the alternate pick up person is and is provided with their contact information. This can be communicated via the emergency contact form that you received in the summer mailing, or by contacting Tr. Linda at [lsena@lansdownefriendsschool.org](mailto:lsena@lansdownefriendsschool.org).
- Remember to inform the school of any changes to your contact information (phones, addresses, alternate pick up, etc) as soon as possible.

Updated: August 17, 2021

- Per our Parent Handbook (distributed in September), children who have a fever must be kept home until they are 24 hours fever free without fever reducing medications. Children should not be sent to school if they have a fever, cough, sore throat, runny nose, aches/pains, stomach issues, or any symptom indicative of illness (including routine, non-COVID, childhood illnesses). See below for more information about quarantine protocols.

### **Lunch, Recess, and Outdoor Spaces**

- Lunches and snacks must be sent from home, and sharing or swapping are not permitted. Students should also bring their own water bottle for use throughout the day. Snacks and lunches will be eaten outside, weather permitting. As weather becomes colder or in the case of stormy weather, the gymnasium or other spaces will be used for indoor meals, and lunches will be staggered so that students can be spread out.
- In addition to lunches and recesses, outside spaces (the tent, pavilion, and porches) will continue to be widely used for instructional purposes as appropriate.

### **Morning Drop Off**

- Students can be dropped off starting at 7:30am through 8:10am on the front playground. Upon arrival, students will check in with the EDP staff member on duty. Parents/guardians are permitted to escort their child(ren) onto the front playground. PK and K students may be walked by their parent/guardian directly to the outside door of their classroom.
- Parents/guardians who wish to may drive up to the curb on Stewart Avenue where their student will be escorted out of the vehicle to the front playground. This also starts at 7:30am and concludes at 8:10am.

### **Afternoon Pick Up (3:00-3:15pm)**

- Option 1-On Campus Pick Up: 1st through 6th grade students will be dismissed to the front playground where parents/guardians can pick them up and sign them out with the pick up teacher on duty. PK and K students will be on the back PK/K playground for pick up.
- Option 2-Curbside Pick Up: Parents/guardians may drive up to the curb on Stewart Avenue, and their child(ren) will be brought to their vehicle. These students will be waiting for pick up on the black top until called.
- Option 3-Bus Pick Up: A designated teacher will handle all students who ride school buses, and this group will wait on the black top until called.
- **Note: Parents/guardians escorting students on campus for pick up or drop off must be masked. Once your student is dropped off or picked up, parents/guardians must exit the campus.**

### **Social Distancing**

- A distance of at least 3 feet between students will be maintained indoors to the extent possible.
- Plexiglass barriers are available for use as needed in classrooms.

### Community/School Events

- LFS will be evaluating special events shown on our calendar on a case by case basis to determine if the event can be held safely and/or whether it needs to be modified, rescheduled, or canceled. At this time, we will be avoiding large group gatherings indoors as well as outdoors.
- For example, weekly meetings for worship and gatherings for now will be conducted via Zoom (Parents/guardians are invited to zoom in!).
- Event protocols (and all protocols throughout the school) will be reevaluated depending on COVID rates as the school year progresses. The Health & Safety Committee will continue to meet regularly with the health department and to stay abreast of COVID conditions and recommended local, state, and federal mitigation guidelines. We also will continue to rely heavily on advice from independent school associations such as ADVIS and PAIS.

### Immunizations

- Immunization of LFS staff is required, except for those with a qualifying medical or religious exemption.
- Staff who are not immunized will be required to wear masks at all times (indoors and outdoors) and will be required to be tested for COVID once weekly. Unvaccinated adults may be excluded from specific events and/or activities where the risk of exposure is not easily mitigated through masks and/or ventilation.

### Quarantine Protocols

- In the event of a positive or suspected COVID case, testing and/or quarantining of individuals or groups will be required in accordance with the CDC and State Department of Health (DOH) guidelines.
- ***Note: While we hope that our Health & Safety Protocols will prevent this, we are prepared for the need to quarantine either a class/grade or the whole school if necessary. Parents/guardians should be prepared for possible short durations of quarantine (2 weeks) should a COVID case/outbreak occur. We would in these situations deliver instruction remotely to a class/group or to the whole school if needed.***